



Scottish **Arts** Council

CFO name: Scottish Book Trust	Reference number (GMS): G200801026		
Lead officer's recommendation			
Summarise your reasons for assessing the application as you have (drawing out the strengths and weaknesses of the proposal and highlighting any specific risks):			
<p>The Scottish Book Trust (SBT) consistently deliver high calibre, innovative, bespoke programmes to people of all ages across the breadth of the country. SBT leads the field in reader and writer development. It is an organisation of the highest strategic importance in the Literature landscape. Consolidation of project funding into the SBT core grant is essential to maintain the momentum gathered by the organisation over the past three years. Specific risks revolve around loss of momentum and high quality programmes with continues reliance on project funding.</p>			
Assessment:	High x	Medium	Low
Areas of concern:			
<p>Identify areas of concern drawn from the assessment which will inform the funding agreement for 2006/7 and future agreements / 12 month development plan (as applicable)</p> <ul style="list-style-type: none">• To what degree the project grants can be consolidated into the core budget to provide a more stable funding basis• Can stronger links be made with Local Authorities?• The projected cuts in 07/08 on the basis of current funding.			
Development issues:			
<p>Identify development issues drawn from the assessment which will inform the funding agreement for 2006/7 and future agreements / 12 month development plan (as applicable)</p> <p>SBT has reached full capacity on its current level of funding. Whilst several superb programmes are funded on a project basis, more stable funding is required to consolidate existing programmes and allow infrastructural development. New projects (Scottish Arts Council Book Awards, Prison residencies) can only take place if other areas of the programme are stabilised.</p>			
Lead Officer:	Date: 26 October 2005		
Print name: Emma Turnbull, Literature Officer			

Decision and authorisation			
CFO name: Scottish Book Trust		Reference number (GMS): G200801026	
Stage 2: Head of Department recommendation within the context of the sector ecosystem			
Category for support	Essential x	Important	Partial
<p>Based on the lead officer's assessment and match with the department ecosystem, summarise your reasons for assessing the application as you have (drawing out the strengths and weaknesses of the organisation and highlighting any specific risks). Identifying development areas.</p> <p>The recommendation should clearly reflect the assessment.</p>			
Decision authorised:		Date 30 November 2005	By 11 November 2005
Head of Department Print name: Gavin Wallace			
As per Officer's assessment.			

Stage 3: Head of Department recommendation within the context of the Corporate Synthesised scenario			
CFO name: Scottish Book Trust		Reference number (GMS): G200801026	
Category for support	Foundation		
<p>Scottish Book Trust is an organisation of the highest importance for the pursuit of Scottish Arts Council's key policy objectives in the field of Literature. Its continued dynamism must be based on planning for long-term sustainability: this will require consolidation of grant-aid, and may involve bold structural changes in the sector to maximise economies of scale, profile, and impact. If embraced, this approach would then make possible and sensible devolution of some current Scottish Arts Council functions. Foundation funding and consolidation of recurrent project-funding are therefore essential to future stability and continued growth.</p>			
Recommendation authorised:		Date 14 February 2006	By 14 February 2006
Head of Department Print name: Gavin Wallace, Head of Literature			

Stage 4: Group Heads			
Recommendation and authorisation			
CFO name: Scottish Book Trust		Reference number (GMS): G200801026	
Category for support	Foundation		
Agree with the recommendation for Foundation status with and proposed increase in grant for 07/08 contingent upon lead officer approval of the proposed integration of project funding activity into core business.			
Decision authorised:			
Group Head		Date 14.02.06	By 14 February 2006

Stage 5: Creative Arts Committee			
Recommendation and authorisation			
CFO name: Scottish Book Trust		Reference number (GMS): G200801026	
Category for support	Foundation		
Agreed as per Manager/Group Heads recommendation with additional comments/conditions – Committee wish to see forward plans.			
Committee Chair Print name: Jane Jeffrey (Vice Chair)		Date 24 February 2006	

Stage 6: Council			
Decision			
CFO name: Scottish Book Trust		Reference number (GMS): G200801026	
Category for support	Foundation		
Approved Foundation funding as per Managers/Group Heads and Committee recommendation			
Chairman Print name: Richard Holloway		Date 28 February 2006	